

Genealogy Team Workshops

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Our Goal is to WELCOME HOME more Kansas Daughters with workshops designed to specifically meet the needs of your Chapter. We want you to understand the three types of workshops we can provide.

1. **GRS and Build an App Workshop*** is for Chapter Registrars and members to learn to navigate the NSDAR database. This is ideal for members to gain confidence with the database, submit supplementals, or help Prospective Members (PMs). If your members want to add supplementals, this is the workshop for you! When we present the workshop in your location, all participants must have a computer.
**A 30-minute overview of this workshop will be presented at the KSDAR Fall Meeting in Lawrence on Sept 13th.*
2. **Image Access Workshop** begins with GRS and Build an App, but goes deeper into the supporting documents through Image Access. The workshop is limited to Chapter Registrars and members with Image Access. This should be scheduled for several Chapter Registrars, perhaps a District, to attend together.

In most cases, the workshops listed above can be easily scheduled with the Genealogy Team. There are more details, but all participants need a laptop, and workshop location with Internet to support the number of participants. **Ideally, a Chapter Registrar and/or Chapter would participate in the GRS and Build an App Workshop before the New Members Workshop.**

3. **New Members Workshop** is to increase Chapter membership. Dee Saddler, Bunnie Bowen, Linda Jensen, and I have had great success and some lackluster experiences. We know you can get far more traction when the **“heavy lifting”** is completed well before the day of the Workshop. This includes:
 - Schedule the Workshop at least 2-3 months in advance, and begin the publicity (Dee’s a pro!).
 - PM completes a Contact Sheet, Lineage Chart, and receives a page with Fees and Annual Dues clearly spelled out. Those three completed documents determine the count for your workshop. A cutoff date is established to receive Contact and Lineage Chart, so the team will have time to work. As the Contact AND Lineage Charts are completed, they are turned over to the Genealogy Team and Chapter Registrar for the **“heavy lifting”**. We use ancestry.com to build a family tree for each PM and hunt for links to an Ancestor(s). When we find one Ancestor, we usually find several. We turn to GRS and find an established DAR Ancestor. Using Build an App, we compile the data on the Lineage Chart and ancestry.com tree to fill in the names, dates, locations. The family tree, supportive documents the Chapter Registrar may need to submit with the application, and the Build an App are all printed and placed in individual PMs folders. Some of the applications may be absolutely complete at this point, while others are very drafty!
 - Chapter Members – *ALL are expected to have a role on the Workshop Day*. There are lots of details (we provide a list) to WELCOME HOME new members.
 - Day of the Workshop – the **“heavy lifting”** has already been completed, so the Genealogy Team and Chapter Registrar are not sweating under the pressure of fumbling through ancestry.com or GRS trying to link a PM to an Ancestor while the PM is anxiously watching and waiting. We can focus on interviewing the PM to provide any details for the application and make revisions, via laptop, as we progress. It’s a win-win-win for the Team, the Chapter, and the PM.
 - At the end of the workshop day, we may need to continue searching for elusive data through Lineage Research, ask for help from our Volunteer Genealogists, or turn to our 250! Task Force. We want to leave Chapters with the feeling of success by knowing PMs are well on the path to becoming new members!

Linda K. Jensen – Lineage Research
Bunnie Bowen – Volunteer Genealogists

Marla Ainsworth, State Application Team
Dee Saddler – Chapter Development & Revitalization