

CALENDAR FOR CHAPTER TREASURERS

AUGUST 1

Your Chapter Dues Invoice should be available on eMembership. Instructions are included and you can download a worksheet. If you have trouble accessing it, contact the Office of the Organizing Secretary General. Make every effort to collect dues from each chapter member, enlisting help from others as needed.

BEFORE DECEMBER 1

Print and submit the State Remittance Form with a check. It must show a Post Office cancellation date no later than December 1 - and earlier is better.

Along with the dues you send the state, you must include required donations for the State and the NSDAR Chapter Achievement Donations – and earlier is better.

Submit the Chapter Dues Invoice to NSDAR and pay online or with a check. Again, if mailed, it must show a Post Office cancellation date no later than December 1 - and earlier is better.

After this date, members who have not paid dues may not: 1) resign, 2) transfer, or 3) be a delegate at Continental Congress or the State Conference.

JANUARY 1

This is the official count date for chapter members once all payments are posted. The January 1, 2020, date will be used to determine the number for paying 100% of the President General's Project during this term.

BEFORE FEBRUARY 28

If a member pays dues after December 1, but before February 28, you may submit those dues on forms available at both NSDAR and KSDAR websites. Those payments must be RECEIVED at NSDAR and KSDAR prior to the last day of February. Delinquent members cannot be a delegate at Continental Congress of the State Conference.

FEBRUARY 28/29

All members whose dues for the year have not been received at National are automatically dropped from membership.

BY MARCH 1

The chapter annual report must be sent to the State Treasurer. Both the form and a worksheet can be on the Kansas members website.

BY APRIL 1

Per KSDAR bylaws, the 990N must be filed online with IRS by April 1. See www.irs.gov and confirmation must be sent to the KSDAR State Treasurer.

When a new member joins your chapter and receives their national number you must send the state dues to the State Treasurer on the State Remittance Form.