

KSDAR Welcome Home Grant Application

PART I – COVER SHEET – GENERAL INFORMATION (not to exceed one single-sided page)

1. Organization Information

- a. Applicant organization name
- b. Mailing address
- c. Street address, if different from above
- d. Telephone number
- e. Website address and Facebook page
- f. Federal Identification Number (later attachment of IRS determination letter)

2. Grant Writer Information

- a. Grant writer's name and title
- b. Mailing address
- c. Telephone number, email address

3. Principal Officer Information

- a. Principal officer's name and title
- b. Mailing address
- c. Telephone, email address

4. Project Information (Space for a detailed project description is provided in Part III.)

- a. Project name
- b. One sentence summary of the project

5. Project Budget

Amount of funding requested from the grant: \$ _____

Applicant's cash funds secured for the project: \$ _____

Total project cost: \$ _____

6. Name of Daughters of the American Revolution Chapter sponsoring application (later attachment of single page sponsorship letter)

PART II – ORGANIZATION INFORMATION

7. General Information about Organization

- a. Year organized
- b. Mission
- c. Number of members
- d. Recent projects completed
- e. Describe leadership structure of organization, including term limits and date of last election (Examples: Volunteer board of directors and chief executive officer; elected board of directors and paid chief executive officer, etc.; three-year terms, elected annually, last election held June 2017, etc.)

8. Organization's Financial Information

Operating budget for most recently completed fiscal year: \$ _____

PART III – PROJECT INFORMATION

9. Description

Provide a detailed description of your project and how it meets the purpose of a “Welcome Home” grant.

10. Phases

- a. Is this a phased project? (yes or no)
- b. If yes, for what phase are you currently seeking funding? (e.g., phase 1 of 3)
- c. If yes, describe the overall project, how this phase relates to the overall project and which phases are fully funded?

11. Project Need/Urgency

Explain the urgency of the project and any short-term consequences of not undertaking it.

12. Project Outcomes and Benefit

Describe what outcomes you hope to achieve with this project and what lasting, tangible benefit the project will provide to a veteran or veterans.

13. Project Manager

List the name and title of the person who will manage/oversee the project.

14. Professional Consultation

Have, or will, professionals in this type of project be consulted? (yes or no) If yes, explain.

15. Project Promotion

- a. Describe how your organization will promote the receipt and use of this grant?
- b. List the ways KSDAR will be recognized for participation in the project.

PART IV – SIGNATURE OF ORGANIZATION’S PRINCIPAL OFFICER

16. Authorization Statement

I, the undersigned, certify that all information contained in this application is true and accurate, and that I am authorized to submit this application to the Kansas Society Daughters of the American Revolution through the KSDAR State Regent’s Welcome Home Grants Project.

Signature: _____ Date: _____

Print Name: _____ Title: _____

Email: _____ Phone: _____