



**KSDAR 2021
PROPOSED BYLAWS
AMENDMENTS**

GIVEN BY LAURA
KAISER, KSDAR
BYLAWS CHAIR



KSDAR BYLAWS COMMITTEE:

LAURA KAISER, CHAIR, OVERLAND PARK

CARLOTTA MUNSON, SEDAN

JEAN PINICK, BASEHOR

BOBBI SCRITCHFIELD, LEAWOOD

RENEE SLINKARD, PARKER

ADVISOR, LYN PATTERSON, KSDAR
PARLIAMENTARIAN

▶ Overview of presentation:

- ▶ Two sections – “Act 1” and “Act 2” – Act 1 will cover the proposed amendments pertaining to electronic meetings in emergencies. Act 2 will cover the other proposed amendments
- ▶ There will be time at the end for questions
- ▶ I’ll first cover our committee’s charge and our frame of reference and then go over the proposed amendments

OUR CHARGE

▶ From State Regent Susan Metzger, March 25th :

“I would appreciate it if your team could prepare bylaw amendments that allow for electronic meetings of the Board of Management and State Society. I would like to limit the use of electronic meetings for emergency situations.”

Recently we were asked to also look at the section for District meetings and adding information about a Friendship Fund.

- ▶ **Research**
- ▶ **Meetings**
- ▶ **Expert Review**

COMMITTEE WORK

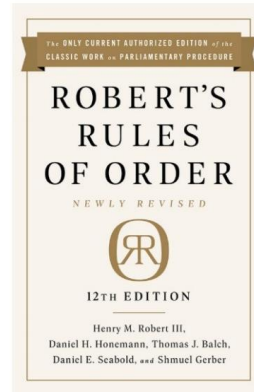
A decorative graphic consisting of several parallel white lines of varying lengths, slanted upwards from left to right, located in the bottom right corner of the slide.

- ▶ **Committee was given a wealth of information from the National Association of Parliamentarians (NAP) to read**
- ▶ **Lyn Patterson and I participated in 4 or 5 NAP webinars for members pertaining to this subject (one given by one of the authors of RONR).**
- ▶ **After many months of work and Zoom meetings, we had our work reviewed by Ann Rempel, PRP, CPP-T, Professional Parliamentarian**
- ▶ **The committee reconvened this month to address District Meetings and the Friendship Fund.**

COMMITTEE WORK

Sample Rules for Electronic Meetings

By Henry M. Robert III, Daniel H. Honemann, Thomas J. Balch, Daniel E. Seabold, and Shmuel Gerber, authors of *Robert's Rules of Order Newly Revised*



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Introduction

As noted in [Robert's Rules of Order Newly Revised](#),* there is an increasing preference among some organizations to transact business at “electronic meetings,” in which some or all of the members communicate through electronic means such as the Internet or by telephone. Regarding the proper authorization of such meetings, and their limitations, please refer to the subsection entitled *Electronic Meetings* [RONR (11th ed.), pp. 97–99], wherein it is stated that when electronic meetings are authorized—which, in the case of a board or other



Sample Bylaw Provisions for Scenario A

Section 4. Meetings Held Electronically. Except as otherwise provided in these bylaws, meetings of the Board shall be conducted through use of Internet meeting services designated by the President that support anonymous voting and support visible displays identifying those participating, identifying those seeking recognition to speak, showing (or permitting the retrieval of) the text of pending motions, and showing the results of votes. These electronic meetings of the Board shall be subject to all rules adopted by the Board, or by the Society, to govern them, which may include any reasonable limitations on, and requirements for, Board members' participation. Any such rules adopted by the Board shall supersede any conflicting rules in the parliamentary authority, but may not otherwise conflict with or alter any rule or decision of the Society. An anonymous vote conducted through the designated Internet meeting service shall be deemed a ballot vote, fulfilling any requirement in the bylaws or rules that a vote be conducted by ballot.

COMMITTEE'S FRAME OF REFERENCE:

* COMMITTEE WAS CAREFUL NOT TO USE LANGUAGE THAT MIGHT BE OBSOLETE IN A FEW YEARS

* COMMITTEE DECIDED TO GIVE THE EXECUTIVE COMMITTEE THE ABILITY TO DEVELOP SPECIAL RULES FOR THE GOVERNING OF ELECTRONIC MEETINGS IN EMERGENCIES AND WROTE GUIDELINES TO HELP THEM DEVELOP SPECIAL RULES.

* COMMITTEE DECIDED TO INSERT LANGUAGE FOR THESE MEETINGS UNDER EACH APPROPRIATE ARTICLE/SECTION RATHER THAN CREATE A SEPARATE ARTICLE

ACT I: PROPOSED AMENDMENTS PERTAINING TO ELECTRONIC MEETINGS IN EMERGENCY SITUATIONS



- ▶ **AMENDMENT #1: Amend ARTICLE VIII, Meetings, by inserting a new Section 11. Emergency Situations.** In the case of a national, state, or local emergency, making meeting in person dangerous or impossible, the State Conference and/or the State September Meeting may be held in a virtual manner where all participants can hear each other at the same time (which may include electronic platforms). The State Regent will call the meeting if the Executive Committee determines that an emergency situation exists. If possible, fifteen (15) days' notice shall be given. The delegates and alternates elected for the State Conference shall be the delegates and alternates for any such designated meeting(s) of the Kansas Society, which may be held prior to the State Conference of the following year. Special Rules governing the meetings shall be adopted by the Executive Committee. Any such rules adopted by the Executive Committee for the governance of such meetings shall supersede any conflicting rules in the parliamentary authority but may not otherwise conflict with or alter any rule or decision of the Society. **and renumbering the existing Section 11 and 12 to Section 12 and 13 respectively. Proviso: This amendment will take effect immediately after its adoption.**

PROPOSED AMENDMENT # 1

ARTICLE VIII

Meetings

Section 11. Emergency Situations. In the case of a national, state, or local emergency, making meeting in person dangerous or impossible, the State Conference and/or the State September Meeting may be held in a virtual manner where all participants can hear each other at the same time (which may include electronic platforms). The State Regent will call the meeting if the Executive Committee determines that an emergency situation exists. If possible, fifteen (15) days' notice shall be given. The delegates and alternates elected for the State Conference shall be the delegates and alternates for any such designated meeting(s) of the Kansas Society, which may be held prior to the State Conference of the following year. Special Rules governing the meetings shall be adopted by the Executive Committee. Any such rules adopted by the Executive Committee for the governance of such meetings shall supersede any conflicting rules in the parliamentary authority but may not otherwise conflict with or alter any rule or decision of the Society.

Section 12. Quorum. Twenty-five voting members, of which twenty shall be chapter representatives, shall constitute a quorum at the State Conference or any special meeting of the Kansas Society.

Section 13. Proxy Voting. There shall be no proxy voting at any state meeting.

IF AMENDMENT #1 IS ADOPTED

- ▶ **AMENDMENT #2: Amend ARTICLE VI, Nominations and Elections by adding a new Section 4. Emergency Situation** If an emergency situation is declared by the Executive Committee then an anonymous vote conducted through the designated virtual service shall be deemed a ballot vote fulfilling any requirement in the bylaws or rules that a vote be conducted by ballot. **Proviso: This amendment will take effect immediately after its adoption.**

PROPOSED AMENDMENT #2

▶ ARTICLE VI

▶ Nominations and Elections

State Regents and the Chapter Regents.

The report of the Nominating Committee shall be presented at the State Conference. Nominations may be made from the floor, provided the consent of the nominee has been obtained and the nominee has the endorsement of her chapter, signed by the Chapter Regent and the Chapter Recording Secretary.

Section 3. Vice President General. A candidate for Vice President General from Kansas shall be endorsed by a majority vote by ballot at a State Conference. No endorsement for Vice President General shall be made more than eighteen months in advance of the Continental Congress so designated in the motion.

Section 4. If an emergency situation is declared by the Executive Committee then an anonymous vote conducted through the designated virtual service shall be deemed a ballot vote fulfilling any requirement in the bylaws or rules that a vote be conducted by ballot.

ARTICLE VII Duties of Officers

Section 1. General Duties. The officers of the Kansas Society shall perform the duties prescribed by these bylaws, the Bylaws of the National Society and by its parliamentary authority.

Each State Officer shall prepare an annual report of less than 200 words: 10 days before the beginning of State

IF AMENDMENT #2 IS ADOPTED

- ▶ **AMENDMENT #8: Amend ARTICLE IX, State Board of Management by inserting a new Section 7. Emergency Situations** In the case of a national, state, or local emergency, making meeting in person dangerous or impossible, the State Board of Management meeting(s) may be held in a virtual manner where all participants can hear each other at the same time (which may include electronic platforms). The State Regent will call the meeting if the Executive Committee determines that an emergency situation exists. If possible, fifteen (15) days' notice shall be given. Special Rules governing the meetings shall be adopted by the Executive Committee. Any such rules adopted by the Executive Committee for the governance of such meetings shall supersede any conflicting rules in the parliamentary authority but may not otherwise conflict with or alter any rule or decision of the Society. and renumbering Section 7 and Section 8 to Section 8 and Section 9 respectively. **Proviso: This amendment will take effect immediately after its adoption.**

PROPOSED AMENDMENT #8

It shall approve the budget submitted by the Finance Committee, shall ratify any transfer of funds by the State Treasurer, and shall consider any recommendations concerning the finances of the Kansas Society.

Section 6. Special Meetings. Special meetings may be called by the State Regent and shall be called upon the written request of seven voting members of the Board. No business shall be transacted except that specified in the call, which shall be given at least fifteen days prior.

Section 7. Emergency Situations. In the case of a national, state, or local emergency, making meeting in person dangerous or impossible, the State Board of Management meeting(s) may be held in a virtual manner where all participants can hear each other at the same time (which may include electronic platforms). The State Regent will call the meeting if the Executive Committee determines that an emergency situation exists. If possible, fifteen (15) days' notice shall be given. Special Rules governing the meetings shall be adopted by the Executive Committee. Any such rules adopted by the Executive Committee for the governance of such meetings shall supersede any conflicting rules in the parliamentary authority, but may not otherwise conflict with or alter any rule or decision of the Society

Section 8. Quorum. Eleven members shall constitute a quorum at any meeting of the State Board of Management.

Section 9. Proxy Voting. There shall be no proxy voting.

IF ADOPTED WILL READ

**AMENDMENT #9: ARTICLE X, Executive Committee Section 4. Duties:
by adding paragraph 6**

It shall declare an emergency situation if meeting in person for State Conference or State September Board of Management Meeting is dangerous or impossible. It shall adopt special rules for the governance and conduct of those meetings which will be held in a virtual manner where all participants can hear each other at the same time (and may include electronic platforms). The Executive Committee shall select meeting platform(s) that support anonymous voting and support visible displays identifying those participating, identifying those seeking recognitions to speak, showing (or permitting the retrieval of) the text of pending motions, telephone capabilities and showing the results of votes. **Proviso: This amendment will take effect immediately after its adoption.**

AMENDMENT #9

Section 4. Duties. The duties of the Executive Committee shall be to transact business between meetings of the State Board of Management and to report all actions and recommendations to the next meeting of the State Board.

It shall approve the standing and special committees appointed by the State Regent.

It shall declare a vacancy in any state office or committee for failure to perform stated duties; shall rule on any exception to an automatic resignation of a State Officer; shall fill any vacancy in a state office, except that of State Regent, subject to the approval of the State Board of Management.

It shall approve any transfer of funds made by the State Treasurer.

It shall receive and act upon requests for reimbursements of additional expenses submitted as itemized statements in writing, with receipts, by the State Officers and the State Committee Chairs.

It shall declare an emergency situation if meeting in person for State Conference or State September Board of Management Meeting is dangerous or impossible. It shall adopt special rules for the governance and conduct of those meetings which will be held in a virtual manner where all participants can hear each other at the same time (and may include electronic platforms). The Executive Committee shall select meeting platform(s) that support anonymous voting and support visible displays identifying those participating, identifying those seeking recognitions to speak, showing (or permitting the retrieval of) the text of pending motions, telephone capabilities and showing the results of votes.

IF ADOPTED WILL READ:

- ▶ **AMENDMENT #10: Amend ARTICLE X, Executive Committee Section 5. Emergency Business** by striking out “by mail” and adding “where all participants can hear each other at the same time.”

AMENDMENT #10

The Executive Committee shall select meeting platform(s) that support anonymous voting and support visible displays identifying those participating, identifying those seeking recognitions to speak, showing (or permitting the retrieval of) the text of pending motions, telephone capabilities and showing the results of votes.

Section 5. Emergency Business. When necessary, the Executive Committee may conduct business by ~~mail~~, telephone or electronic communication **where all participants can hear each other at the same time.**

Section 6. Quorum. Seven members shall constitute a quorum at any meeting of the Executive Committee.

Section 7. Proxy Voting. There shall be no proxy voting.

ARTICLE XI

Committees

Section 1. Standing Committees. The standing committees of the Kansas Society shall be: Audit, Bylaws, Credentials, Finance, Kansas DAR News, Kansas DAR Scholarship, Resolutions, and Historical Markers and Archives.

IF ADOPTED WILL READ:

▶ **AMENDMENT #14: ARTICLE XI, Committees by inserting a new Section 15. Electronic Meetings**

- ▶ Committees of the Kansas Society are authorized to hold virtual meetings via electronic platforms in which all committee members can hear each other at the same time and have access to the materials being discussed. Each committee will develop its own rules governing these meetings so long as the rights of the members are protected. and renumbering **current Section 15 to Section 16.** **Proviso:**
This amendment will take effect immediately after its adoption.

PROPOSED AMENDMENT #14

property of the Kansas Society, and she shall obtain a receipt for these items. She shall provide a duplicate of the list of the KSDAR property in her custody for the State Regent.

Section 15: Electronic Meetings. Committees of the Kansas Society are authorized to hold virtual meetings via electronic platforms in which all committee members can hear each other at the same time and have access to the materials being discussed. Each committee will develop its own rules governing these meetings so long as the rights of the members are protected.

Section 16. Proxy Voting. There shall be no proxy voting.

ARTICLE XII

Districts

Section 1. Names. The Kansas Society shall be divided into four Districts: The Northeast District, the Northwest District, the Southeast District, and the Southwest District. The chapters in each District are designated in the Standing Rules.

IF ADOPTED WILL READ:

▶ **AMENDMENT #15: Amend ARTICLE XII, Districts, by inserting a new (c). Electronic Meetings.** Districts of the Kansas Society are authorized to hold virtual meetings via electronic platforms in which all members can hear each other at the same time and have access to the materials being discussed. Each district will develop its own rules governing these meetings so long as the rights of the members are protected. **Proviso: This amendment will take effect immediately after its adoption.**

PROPOSED AMENDMENT #15

IF ADOPTED
WILL READ:

Section 3. Meetings.

- (a) The meetings of the Districts shall be held for the general purpose of expanding the programs of the National and Kansas Societies, to provide instruction and inspiration to chapter members, and to acquaint them with the State Officers and the State Committee Chair.
- (b) The Annual District Meetings shall be held in ~~the~~ September, following the State Board of Management, for the purpose of receiving the reports of its officers and conducting the business of the District. In the second year of an administration, each District shall elect a District Nominating Committee, and in the third year of an administration, each district shall elect a member and an alternate to represent the district on the State Nominating Committee. Results of these elections shall be submitted to the State Recording Secretary by October 1. District officers shall be elected at the Annual District Meeting during the third year of an administration. The schedule for the meetings shall be published in the "Kansas DAR News".
- (c) **Electronic Meetings.** Districts of the Kansas Society are authorized to hold virtual meetings via electronic platforms in which all members can hear each other at the same time and have access to the materials being discussed. Each district will develop its own rules governing these meetings so long as the rights of the members are protected.



ACT 2: ALL OTHER PROPOSED AMENDMENTS

- ▶ **AMENDMENT #3:** Amend ARTICLE VII, Duties of Officers, Section 2, State Regent, paragraph 4, by substituting a new paragraph 4: Signature cards for all bank accounts shall bear her signature.
- ▶ Paragraph 4 currently reads: : Along with the State Treasurer, signature cards for all bank accounts and for the safe-deposit box (containing the bonds, securities and other evidence of invested funds of the Kansas Society) shall bear her signature and she shall possess a key to the safe-deposit box.

PROPOSED AMENDMENT #3

Section 2. State Regent. The State Regent shall preside at all meetings of the State Conference, the State Board of Management and the Executive Committee.

She shall be the executive officer and shall have general supervision of the affairs of the Kansas Society.

She shall appoint all committees except the Nominating Committee, naming the chair of each; shall be ex officio a member of all committees except the Nominating Committee; shall appoint a State Parliamentarian; shall cosign all checks drawn on the Kansas Society accounts; shall plan the schedule for the September Meeting; shall plan and prepare the program for the State Conference and shall approve the arrangements, contract and payments made by the State Conference Chair and the State Conference Committees.

~~Along with the State Treasurer, signature cards for all bank accounts and for the safe-deposit box (containing the bonds, securities and other evidence of invested funds of the Kansas Society) shall bear her signature and she shall possess a key to the safe-deposit box.~~ **Signature cards for all bank accounts shall bear her signature.**

She shall receive from the State Officers and the State Committee Chairs all statements of expenses, as approved in the budget and present them to the State Treasurer for authorized payment.

IF ADOPTED WILL READ:

- ▶ **AMENDMENT #4:** Amend ARTICLE VII, Duties of Officers, Section 8 State Treasurer, paragraph 3, by substituting a new ARTICLE VII, Duties of Officers, Section 8, State Treasurer, paragraph 3: Within three weeks after each state meeting, she shall receive from the State Meetings Treasurer an accounting of all expenses for the meeting, all registration monies, invoices, and other financial information. She shall ensure all approved bills have been paid and any excess funds deposited in the General Fund within six weeks of the meeting's close. A full accounting of income and expenses for the State Conference and State September Meeting shall be printed in the KSDAR Annual Report and Proceedings.

PROPOSED AMENDMENT #4

► **ARTICLE VII, Section 8, paragraph 3:** After each state meeting, she shall receive from the State Meetings Treasurer any balance remaining after all approved bills have been paid and a minimal balance maintained from the State Meetings account, along with the State Meetings Treasurer's financial accounting of income and expenses; this money shall be deposited in the General Fund within six weeks of the meeting's close. A full accounting of income and expenses for the State Conference and State September Meeting shall be printed in the KSDAR Annual Report and Proceedings.

CURRENTLY SECTION 8 READS:

be submitted electronically. Each year by June 1, she shall send lists of the names and addresses of the current Chapter Regents to the State Reporter for posting on the KSDAR members' website and to the State Recording Secretary for publication in the *KSDAR Annual Report and Proceedings*.

Section 8. State Treasurer. The State Treasurer shall receive and take charge of all funds and securities of the Kansas Society. She shall deposit them in the name of the Kansas Society Daughters of the American Revolution and shall disburse these funds as directed by the State Board of Management or the State Conference. All checks drawn on the Kansas Society accounts shall be cosigned by the State Regent, except in cases of emergency when the State Recording Secretary may cosign.

Upon assuming the duties of her office, she may transfer the checking accounts to a convenient, federally insured banking institution, subject to the approval of the Executive Committee; this action shall be ratified at the next meeting of the State Board of Management.

~~After each state meeting, she shall receive from the State Meetings Treasurer any balance remaining after all approved bills have been paid and a minimal balance maintained from the State Meetings account, along with the State Meetings Treasurer's financial accounting of income and expenses; this money shall be deposited in the General Fund within six weeks of the meeting's close. A full accounting of income and expenses for the State Conference and State September Meeting shall be printed in the *KSDAR Annual Report and Proceedings*.~~ **Within three weeks after each state meeting, she shall receive from the State Meetings Treasurer an accounting of all expenses for the meeting, all registration monies, invoices, and other financial information. She shall ensure all approved bills have been paid and any excess funds deposited in the General Fund within six weeks of the meeting's close. A full accounting of income and expenses for the State Conference and State September Meeting shall be printed in the *KSDAR Annual Report and Proceedings*.**

IF ADOPTED WILL READ:

- ▶ **AMENDMENT #5: Amend ARTICLE VII, Duties of Officers, Section 8, State Treasurer, paragraph 10 & 11, by striking out**
- ▶ and shall rent a safe-deposit box for their safekeeping. A key to the safe-deposit box shall be issued to the State Treasurer and to the State Regent from paragraph 10 and
- ▶ Signature cards for the safe-deposit box shall bear the signatures of the State Regent and State Treasurer.
from paragraph 11

PROPOSED AMENDMENT #5

- ▶ **ARTICLE VII, Section 8, paragraph 10 & 11:** She shall be the custodian of all bonds, securities, and other evidence of invested funds and shall rent a safe-deposit box for their safekeeping. A key to the safe-deposit box shall be issued to the State Treasurer and to the State Regent.
- ▶ Signature cards for all bank accounts shall bear the signatures of the State Regent, State Treasurer, and State Recording Secretary. Signature cards for the safe-deposit box shall bear the signatures of the State Regent and State Treasurer.

PARAGRAPHS 10 & 11 CURRENTLY READ:

Credentials Committee.

She shall be bonded, along with other listed state officers, in a Signature Officers Bond; the fee to be paid by the Kansas Society.

She shall be the custodian of all bonds, securities, and other evidence of invested funds. ~~and shall rent a safe-deposit box for their safekeeping. A key to the safe-deposit box shall be issued to the State Treasurer and to the State Regent.~~

Signature cards for all bank accounts shall bear the signatures of the State Regent, State Treasurer, and State Recording Secretary. ~~Signature cards for the safe-deposit box shall bear the signatures of the State Regent and State Treasurer.~~

All bank accounts under the jurisdiction of the Kansas Society shall be listed under the Employment Identification Number (EIN) of the Kansas Society and shall bear the signature of the State Regent and the State Treasurer. Authorized members of any entity under the jurisdiction of KSDAR shall be responsible for sending original bank

IF ADOPTED WILL READ:

- ▶ **AMENDMENT #6: Amend ARTICLE VII, Duties of Officers, Section 8, State Treasurer, paragraph 14, by striking out ARTICLE VII, Section 8, State Treasurer, paragraph 14: An electronic copy of the state treasurer's financial records shall be sent monthly to the state regent.**

PROPOSED AMENDMENT #6

statements, along with a reconciled report, each month to the State Treasurer and for keeping record of paid members, meal reservations, and any other sources of income. The State Treasurer shall receive the monthly bank statements and reconciled reports from these entities and shall include their financial information as a line item in her report to the State Conference.

She shall retain the audited accounts and the tax records of the Kansas Society for a period of six years and shall be responsible for their transfer to her successor at the close of the term.

~~An electronic copy of the state treasurer's financial records shall be sent monthly to the state regent.~~

Section 9. State Registrar. She shall maintain a current mailing list and provide the mailing list for the Kansas DAR News.

She shall be an administrator of the Kansas Society Daughters of the American Revolution Facebook/Social Media Closed Group and will determine the membership status of women asking to join the group. She shall admit them if they are KSDAR members. She will manage the group on the said Facebook/Social Media Closed

IF ADOPTED WILL READ:

- ▶ **AMENDMENT #7: Amend ARTICLE IX, State Board of Management, Section 1. Members, second paragraph, by striking “State Chair of Committees” and inserting “The Chair of each State Committee”**

PROPOSED AMENDMENT #7

- ▶ Section 1. Members The State Board of Management shall consist of the elected State Officers, the National Officers whose membership is within the state, and each Chapter Regent in the state or, in her absence, the Chapter Vice Regent.
- ▶ **State Chair of Committees**, District Directors, and Honorary State Regents may attend the meeting of the State Board of Management with voice but no vote.

CURRENTLY READS:

ARTICLE IX

State Board of Management

Section 1. Members. The State Board of Management shall consist of the elected State Officers, the National Officers whose membership is within the state, and each Chapter Regent in the state or, in her absence, the Chapter Vice Regent.

The Chair of each State Committee, District Directors, and Honorary State Regents may attend the meeting of the State Board of Management with voice but no vote.

Section 2. Officers. The Officers of the Kansas Society shall be the officers of the State Board of Management.

Section 3. Meetings. Regular meetings of the State Board of Management shall be held at the call of the State Regent, at least twice a year. One meeting shall be held in ~~the~~ September preceding the Annual District Meetings and the

IF ADOPTED WILL READ:

- ▶ **AMENDMENT #11: Amend ARTICLE XI, Committees, Section 2, Audit Committee, by adding “The committee shall meet at least once to review the financial documents and prepare the annual audit report.”**

PROPOSED AMENDMENT # 1 1

Section 7. Proxy Voting. There shall be no proxy voting.

ARTICLE XI Committees

Section 1. Standing Committees. The standing committees of the Kansas Society shall be: Audit, Bylaws, Credentials, Finance, Kansas DAR News, Kansas DAR Scholarship, Resolutions, and Historical Markers and Archives.

Section 2. Audit Committee. Each administration a committee of three qualified members shall be appointed by the State Regent for the purpose of examining the books and providing an annual audit report. **The committee shall meet at least once to review the financial documents and prepare the annual audit report.**

Section 3. Bylaws Committee. The Bylaws Committee shall be composed of a chair and four members, all appointed by the State Regent. It shall be the duty of the Bylaws Committee to consider all properly submitted proposals for amendments and to present amendments and recommendations concerning the Bylaws to the State Conference for action

IF ADOPTED WILL READ:

- ▶ **AMENDMENT #12: Amend ARTICLE XI, Committees, Section 7, Kansas DAR Scholarship Committee, paragraph 1, 2nd sentence, by inserting after “Kansas DAR Scholarship” the following “, the Judd Smith Brooks Scholarship, “**

PROPOSED AMENDMENT #12

proof copy of each issue of the Kansas DAR News prior to its publication. The mailing list is provided by the State Registrar.

Section 7. Kansas DAR Scholarship Committee. The Kansas DAR Scholarship Committee shall be composed of a chair and two members, all appointed by the State Regent. It shall be the duty of the Kansas DAR Scholarship Committee to select the recipients of the Kansas DAR Scholarship, **the Judd Smith Brooks Scholarship**, and the Elizabeth M. Hill Kessler Scholarship from the eligible applicants. Funds for the Kansas DAR Scholarship and the Kansas DAR Good Citizens Scholarship are provided from interest on designated investments.

It shall also be the duty of this committee to select the Kansas Society's candidate for the NSDAR American History Scholarship.

IF ADOPTED WILL READ:

- ▶ **AMENDMENT #13: Amend ARTICLE XI, Committees, Section 12, Expenses, by substituting a new Section 12:** State Committee chairs shall receive prior authorization from the State Regent for any expense for which they plan to seek reimbursement. Approved expenses shall be submitted as itemized statements in writing, with receipts, to the State Regent, who shall present them to the State Treasurer for authorized payment.

PROPOSED AMENDMENT #13

Section 11. Committee Appointments. Appointments of committee chairs and members shall be concurrent with the term of the appointing State Regent.

Section 12. Expenses. ~~The expenses of the State Committee Chairs, as approved in the budget, shall be submitted as itemized statements in writing, with receipts, to the State Regent, who shall present them to the State Treasurer for authorized payment. Additional expenses shall be submitted as itemized statements in writing, with receipts, to the Executive Committee.~~ **State Committee chairs shall receive prior authorization from the State Regent for any expense for which they plan to seek reimbursement. Approved expenses shall be submitted as itemized statements in writing, with receipts, to the State Regent, who shall present them to the State Treasurer for authorized payment.**

IF ADOPTED WILL READ:

- ▶ **AMENDMENT #16: Amend ARTICLE XII, Districts, Section 3, Meetings, by adding: (c) Minutes of the meetings and any changes to the District Guidelines shall be submitted to the State Recording Secretary by October 1.**

PROPOSED AMENDMENT #16

Section 3. Meetings.

- (a) The meetings of the Districts shall be held for the general purpose of expanding the programs of the National and Kansas Societies, to provide instruction and inspiration to chapter members, and to acquaint them with the State Officers and the State Committee Chair.
- (b) The Annual District Meetings shall be held in **the** September, following the State Board of Management, for the purpose of receiving the reports of its officers and conducting the business of the District. In the second year of an administration, each District shall elect a District Nominating Committee, and in the third year of an administration, each district shall elect a member and an alternate to represent the district on the State Nominating Committee. Results of these elections shall be submitted to the State Recording Secretary by October 1. District officers shall be elected at the Annual District Meeting during the third year of an administration. The schedule for the meetings shall be published in the "Kansas DAR News".

- (c) **Minutes of the meetings and any changes to the District Guidelines shall be submitted to the State Recording Secretary by October 1.**

Section 4. Officers. The officers shall be a Director, an Assistant Director, and a Secretary-Treasurer. Officers shall be elected for a term of three years at the Annual District Meeting preceding the election of the State Officers and shall assume the duties of their office at the close of the State Conference at which the State Officers are elected. No

IF ADOPTED WILL READ:

- ▶ **AMENDMENT #17: Amend Special Scholarships, Number 5**, by adding: The DAR Good Citizens scholarship may be awarded to one male student and one female student.

PROPOSED AMENDMENT #17-

consist of the DAR Scholarship Committee Chair, the DAR Historical Records Committee Chair and a member of the Eunice Sterling Chapter. Scholarship started in 1987-1988 with the original amount of \$3,000.00.

Number 4. A Kansas DAR Scholarship shall be awarded annually to a high school student who has DAR eligibility or is a member of DAR. Proof of enrollment in a two or four-year accredited college or university shall be required. Members of the state DAR Scholarship Committee shall select the recipient.

Number 5. A Good Citizen scholarship shall be awarded annually following the rules set forth in the Good Citizen contest. **The DAR Good Citizens scholarship may be awarded to one male student and one female student.**

Number 6. The Judd Smith Brooks Scholarship shall be awarded annually to a male senior high school student who is a descendant of a proven DAR line. The scholarship will be funded by the State Regent's Project of Brenda Dooley with \$1,000 to be awarded each year until all funds (dollars raised and interest) have been expended. Proof

IF ADOPTED WILL READ:

AMENDMENT #18: Amend Standing Rules by Inserting a new Number 34 into Standing Rules: Friendship Fund and renumbering the existing Number 34 to Number 35.

The new **Number 34** will read: Friendship Fund:

- (a) Available to all KSDAR chapters for members who are no longer able to pay dues. Only two awards will be issued per year, with no more than one per chapter. No member may use the fund more than once.
- (b) Request is made by the Chapter Regent to the State Treasurer if there are no chapter funds available to cover the dues. Request must be submitted to the State Treasurer no later than November 1.
- (c) If more than two applications are received in one year, the State Treasurer and one member of the Finance Committee will randomly select the two recipients to present to the Finance Committee. The Finance Committee will approve via email, ratifying the vote at the next committee meeting.
- (d) If approved, a check for the national dues (not the chapter dues) will be sent to the chapter. The state dues will be transferred from the Friendship Fund to the State General Fund.

Number 34 35. At any State Conference, these rules may be adopted or suspended by a majority vote and may be amended by a majority vote with notice, or a two-thirds vote without notice.

PROPOSED AMENDMENT #18-

- ▶ 1. Proposed bylaws amendments will be sent out to all Chapter Regents at least 30 days prior and they will be posted on KSDAR Members website.
- ▶ 2. Proposed amendments will be projected on a screen for all to see.

STREAMLINING THE PROCESS
DURING KSDAR MEETING

- ▶ 3. State Regent will ask the assembly before the proposed amendments are presented if there is any objection to only reading the number of the amendment, not the entire amendment.

STREAMLINING THE PROCESS
DURING KSDAR MEETING

▶ 4. The State Regent will also ask the assembly:
To allow the Bylaws Committee to correct article and section designations, punctuation, and cross-references and to make such other technical and conforming changes as may be necessary to reflect the intent of the Society in connection with the Kansas DAR Bylaws and Standing Rules. (RONR pg. 567, 57:19).

STREAMLINING THE PROCESS
DURING KSDAR MEETING

ARTICLE I

Name

The name of this society shall be the Kansas **State** Society of the National Society of the Daughters of the American Revolution hereinafter referred to as KSDAR.

ARTICLE II

Objects

The objects of this Society shall be to promote the objects of the National Society of the Daughters of the American

EXAMPLES OF THOSE:

location.

ARTICLE IV Fees and Dues

Section 1. Annual Dues. The annual state dues for each chapter shall be \$7.00 per member which shall be sent by the chapter treasurer and shall be postmarked no later than December 1. A chapter whose dues have not been paid before December 1 shall be notified by the state treasurer that the chapter shall not be entitled to representation at the state conference. The fiscal year of the Kansas Society shall be January 1 through December 31.

Section 2. Dues. Dues for a member admitted or reinstated at the ~~October National Board of Management meeting~~ **on or after July 5** shall be credited for the upcoming dues year, which begins December 1.

Section 3. Additional Payments.

(a) Each year, the State Treasurer shall set aside from the annual state dues received from each chapter member

There are a few amendments which are automatic.

EXAMPLES OF THOSE:



Q & A

THANK YOU!

- ▶ Laura Kaiser, KSDAR Bylaws Chair
- ▶ LauraKaiserDAR@gmail.com
- ▶ 913-226-3071