

Community Service Awards Committee

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The Community Service Awards Committee provides a unique opportunity for Kansas DAR Chapters/State to recognize individuals or organizations for outstanding voluntary service. The service may include achievements in cultural, educational, humanitarian, patriotic, historical, citizenship, or environmental conservation and must have occurred within the past five years with no compensation. Chapters/State may present two awards per NSDAR year (January 1-December 31). DAR members are eligible as long as their service is not related to their DAR activities.

To present a Community Service Award:

- 1) A CHAPTER or STATE initiates the award nomination by sending the STATE CHAIR a recommendation packet that contains
 - One (1) copy of the Chapter/State Recommendation Form for Community Service Award-completed and signed. Please verify that your email address is accurate.
 - One (1) copy of the documentation, which may include a detailed description of service, letters of recommendation, newspaper articles showing date line and title of publication, and internet documentation showing web address and date retrieved. Letters of recommendation should be on letterhead and should identify how the writer is acquainted with the recipient. The documentation must be relevant to the service for which the nominee is being recognized. The documentation is limited to (8) pages. Do NOT bind or laminate any hard copy documentation.
 - Note: Payment check and stamped envelope are NO LONGER required at this step!
- 2) If approved, the STATE CHAIR will send a scan or photo of the signed approval to the email addresses provided on the Recommendation Form.
- 3) Upon receiving STATE CHAIR approval, the CHAPTER REGENT or CHAPTER CHAIR takes the following actions:
 - Order your Community Service Award online from the DAR Store <https://shop.dar.org/community-service-award/>
 - On the CSA purchase page, upload a copy of the approved nomination form along with your order number.

These awards can be presented at anytime during the year; but, please allow six to eight weeks for processing. More information is available in the NIP and the Community Service Awards Committee webpage: members.dar.org – committees.

What a great way to educate Kansas communities about NSDAR/KSDAR activities and goals. I look forward to reviewing your nominations.